

**PROVIDING AN OFFICE ENVIRONMENT WHERE OUR CLIENTS FEEL COMFORTABLE WORKING
& WHERE THEY ARE PROUD TO MEET WITH THEIR GUESTS**

“Standard Office Package” includes all of the following:

- ◆ Dedicated office space with 24/7 access
- ◆ Janitorial, electrical, maintenance & security guard presence
- ◆ Complimentary use of the building’s 24-hour fitness center
- ◆ Dedicated telephone number w/ Cisco Systems equipment, multiple line, and voicemail
- ◆ Live personalized reception service for your inbound calls (Monday—Friday, 8:00—5:30)
- ◆ 100 Mbps fiber optic in-office internet connection
- ◆ Free wireless internet access throughout the suite
- ◆ 8-hours of conference room time per office per month in any of our 5 conference areas—75 person training room also available!
- ◆ 8-hours of conference room use per month at any one of nearly 650 different executive suites around the world
- ◆ Single person furniture package, including a desk, credenza, desk chair & 2 side chairs available for an additional \$150.00/month
- ◆ Surface lot monthly tenant parking pass for office occupant—Upgraded garage parking available
- ◆ Free visitor parking
- ◆ Complimentary document shredding
- ◆ Complimentary use of our kitchen and common areas, providing free coffee, tea and water filtration system
- ◆ Free mail delivery to your office & complimentary notary public service
- ◆ Domain name registration & website and email hosting included w/ 12-month agreements
- ◆ Custom paint available to personalize your office
- ◆ **Guaranteed year-over-year package rate increase of no more than 5%**



Availability & pricing as of 1/25/12



*Office package prices are quoted assuming a 12-month term for a single office.
6-month term = ↑5% Month-to-month term = ↑15% 24-month term or 2+ offices = ↓5%
Security retainer equal to one month’s fees is required for all offices + \$150.00/office set-up fee.*

